

# Newbury And Thatcham Archers



## CLUB RULES

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## CIVIL LIABILITY INSURANCE RULES/NOTES THAT APPLY TO ALL CLUB VENUES

The various rules contained here also form part of the club's contract of civil liability insurance, please take time to read and understand them. Any breach of these rules may result in disciplinary action being taken.

### **REPORTING AN ACCIDENT/INCIDENT**

It is a condition of the club's Civil Liability Insurance policy that in the event of an accident or any circumstance likely to give rise to a claim, members must notify immediately one of the club Insurance Liaison Officers, either of whom will enter the incident into the Club Accident Book and must report it to both the NSRA & the NSRA's insurance broker within 30 days of the incident. Contact details for these officers can be found in the current year's Club Officers list.

Members should report incidents that may potentially form part of policy cover regardless of whether they think that they or the club are liable.

Circumstances include:

- A fatal accident.
- An injury requiring referral to hospital either immediately or at a later time,
- Allegation of libel or slander,
- Allegations of professional negligence or faulty advice.

No admission, offer, promise, payment or indemnity shall be made or given by or on behalf of the Insured without the written consent of insurers.

In the event that the insurer refuses a claim because member(s) did not report an incident promptly enough, the member(s) concerned will be held personally liable for the payment of any claim made against the club in connection with the incident. Payment will not be made from club funds.

The club has civil liability insurance cover (which includes public liability) through an affiliation to the National Small-bore Rifle Association. This provides indemnity to the money limits shown in the separate Certificate of Club Insurance attached to the equipment containers notice boards. The terms and conditions of the insurance cover in so far as they affect individual members, can be summarized as follows:

### **THE INSURED**

1. All fully paid up full and probationary members, and all honorary full members who have submitted a membership renewal form; if subscriptions have not been paid or renewal forms not submitted, the member is not insured.
2. All members' guests, provided that the 'Members Guest' rules detailed below under General Rules That Apply to All Club Venues are followed.
3. All visitors to club open events, provided that their name and address has been entered onto the event entry list or the event visitors list and they have signed against their

name. In the case of those shooting, their valid membership of the archery organization(s) designated in the event entry form must also be verified.

4. All officers and employees of the club, and volunteers who assist at club events provided that their name and address has been entered onto the event visitors list and they have signed against their name.

### **WHEN COVERED**

Cover applies when the insured as defined above is shooting at the club's designated venues, or at another venue ONLY if representing the club, and in accordance with the club's constitution, safety and other rules, as published on the club website (or the printed Members Handbook) and on the equipment containers notice boards, and advised to members from time to time.

### **COVERS PROVIDED**

Public/Products Liability: protection against legal liability for bodily injury to a third party and/or damage to third party property (excluding Abuse), Professional Indemnity, Employers' Liability, Officers' & Committee Liability, All Risks. Member to member cover is automatically included. All subject to the monetary limits of indemnity, exceptions and excesses published separately. Note: This is NOT a personal accident insurance.

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## SAFETY RULES THAT APPLY TO ALL CLUB VENUES

The following club safety rules must be adhered to at all times whilst shooting at any of the club's venues. It is the responsibility of each individual archer to shoot safely at all times.

- Where appropriate, Archery Warning Signs are located in the equipment containers and these must be displayed in prominent positions on all sides of the shooting area at the outside edge of the safety margin at all times that shooting is in progress.
- When target shooting, archers should ensure a safe distance between adjacent targets. Unless all archers are prepared to collect arrows together, at least 50 yards (46 meters) must be allowed between adjacent targets.
- Compound Bows: If you intend to shoot a compound bow at any of the club's venues, you need to contact a management committee member before shooting. The compound bow is an extremely powerful weapon and as well as the safety considerations and rules already laid out here, there are further rules specifically if you intend using a compound bow.
  - As laid out in Archery GB's Rules of Shooting, the maximum (peak) draw weight will be 60lbs.
  - Do not "draw down" i.e. do not draw the bow pointing above the horizontal axis and drop down onto the target with your sight. Draw pointing to the ground in

front of you and once at full draw, come up onto the target with your sight (assuming you use one).

- Finally, be aware of the power of your equipment. At 60lbs draw weight an arrow can travel close to 900yds!
- Carbon arrows are not allowed at any of the club venues because when damaged or lost they do not degrade but tend to split and thereby represent a hazard to children playing in the field or the woodlands. Composite arrows that may contain carbon are permitted.
- Membership is not open to crossbow shooting.
- Where possible danger exists, shout "FAST".
- At the shout "FAST", do NOT release the arrow in your bow but stop shooting immediately and bring the bow down slowly/safely.
- Before shooting always check the area beyond the shooting line/mark and do not shoot until you are sure the area is clear.
- If you have doubts of any nature, DON'T SHOOT.
- NEVER distract a person engaged in shooting as this can cause accidents.
- When waiting your turn to shoot, always wait quietly in the designated waiting area behind the shooting line or mark, and carefully place both the bow and the arrows on a stand or on the ground.
- Remember at all times, that the bow and arrow are deadly weapons.

- BOW: never pull back the string and let go without an arrow loaded in the bow; it will damage the bow and may also hurt you.
- Never draw a bow that has cracked limbs or is showing signs of fatigue, check the string/cables regularly for wear.
- ARROWS: are sharp at both ends; never stab, throw or fool around with them as they can cause injury.
- Never shoot a cracked, bent or damaged arrow.
- Take time for routine maintenance of your equipment. Half-an-hour spent checking/cleaning can make all the difference to safety and performance.
- NEVER place an arrow in the bow other than when you are on the shooting line or mark.
- NEVER point a bow loaded with an arrow in any direction other than at the target.
- Never pretend to shoot towards a person; people can die just as easily from heart trouble or injury when jumping out of the way of anticipated arrow flight.
- Never loose an arrow when you cannot see where it will land.
- Never loose an arrow straight up into the air.
- NEVER attempt to retrieve arrows from beyond the shooting line or mark until the person in charge (the field captain) has given clearance to do so.
- NEVER run when retrieving arrows.
- When walking forward to retrieve arrows, always move forward in a group and take care not to walk on arrows that have fallen short of the boss.

- When pulling arrows from the boss, ensure nobody is standing behind the arrows being pulled as this can cause injury.



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## GENERAL RULES THAT APPLY TO ALL CLUB VENUES

The following rules must be adhered to at all times whilst attending and/or shooting at any of the club's venues.

### **MEMBERSHIP**

Membership is open to all competent archers who have either successfully completed an official club training course or who are judged by at least two committee members to be competent and responsible.

### **EQUALITY, GENDER REASSIGNMENT AND WHISTLE-BLOWING POLICIES.**

The club abides by the National Small-bore Rifle Association Equality, Gender Reassignment and Whistle-Blowing Policies, copies of which are available at the NSRA website at [www.nsra.co.uk](http://www.nsra.co.uk).

### **PROTECTION OF CHILDREN AND VULNERABLE ADULTS.**

It is the policy of Newbury and Thatcham Archers that the protection of children and vulnerable adults is everyone's responsibility.

Full and Probationary Club Members under the age of 18 years must be accompanied by a parent or legal guardian at all times that they are at any club venues.

Full and Probationary Club Members with special needs must be accompanied by a carer, parent or legal guardian at all times that they are at any club venues.

It is the responsibility of all club members to ensure that the club's rules for the protection of children and vulnerable adults are adhered to at all times.

Any member who has any concern that abuse is taking place at club venues during club shooting sessions should bring the information to the attention of a member of the club management committee (for contact details see the current year's Club Officers list). The club management committee must take seriously any report of abuse and instigate appropriate action.

### **MEMBERS' GUESTS.**

Members may invite guests who are experienced archers to shoot with them at any of the club's designated shooting venues up to three times in one calendar year. It is the responsibility of the member to notify one of the club Insurance Liaison Officers in writing (e-mail or post) of the name and address of the guest and date of visit. Contact details for these officers can be found in the current year's Club Officers list.

This rule must be observed for the guest to be covered by the club's civil liability insurance.

## SPECIFIC RULES THAT APPLY TO PROBATIONARY MEMBERS BEGINNER COURSES

1. Newbury And Thatcham Archers Club encourages an atmosphere of mutual respect for all during the club's Probationary Members Beginners Courses. The club will not tolerate disrespectful, disruptive or bad behaviour on the part of any Probationary Member (or appropriate parent or guardian where applicable) attending the courses.
2. If any Probationary Member (or appropriate parent or guardian where applicable) fails to comply with any of the club rules and regulations, then Newbury And Thatcham Archers Club reserves the right to terminate the Probationary Members training at any time with a full refund of any subscriptions paid.
3. The designated Field Captain has overall and final command of the shooting range and their instructions must be complied with at all times.
4. Each individual probationary archer (or the appropriate parent or guardian where applicable), is responsible for paying attention to and ensuring compliance with all rules and regulations.
5. In the event that any probationary member (or appropriate parent or guardian where applicable) feels that they have any cause for complaint in respect of any other person involved in the course session, they should in the first instance approach the lead trainer with a view to resolving any issue(s). Should this approach not resolve the issue(s) that have arisen then the aggrieved party should immediately request a Grievance Form from the club representative in charge of the session

attendance register. The aggrieved party must complete section 1 of that form and return it to the said club representative for immediate action to resolve the matter. The decision of the Disciplinary Sub-Committee convened for the resolution of any such incident shall be final.

## CODE OF CONDUCT.

### **GENERAL:**

We have an absolute zero-tolerance policy towards attacking a person or group based on (but is not limited to): race, ethnicity, nationality, religion, disability, disease, age, sexual orientation, gender, or gender identity. Likewise, any form of harassment, abuse or intimidation of others is entirely unwelcome. We don't tolerate promotion of self-harm or encouraging others to participate in activities that might bring them to harm, including activities that are considered illegal by law.

### **ONLINE:**

We don't tolerate spam, third party promotion of businesses or services and third-party advertising online. If you share anything that we consider as defamatory of any person, deceiving of others, is obscene, offensive, threatening, hateful, inflammatory or promotes sexually explicit material or violence, we reserve the right to determine (entirely at our discretion) whether your contributions are a breach of our guidelines. As a consequence, we reserve the right to hide or delete comments made on our channels, as well as block users from accessing our channels, if we feel the above guidelines haven't been followed. We also reserve the right to send any comments we deem appropriate to the relevant authorities for investigation as we feel necessary or is required by law.